

Role description

JSU Board

Introduction

The JSU Board is the highest decision-making body between Annual General Meetings and is in short responsible for ensuring that JSU achieves the goals and tasks set by the Annual General Meeting. In other words, this means that the JSU Board follow-up on the staff, remunerated and volunteers' performance and is responsible for ensuring that the same has the best possible conditions to work efficiently and perform at a high quality.

Tasks and responsibilities

To see the individual board members' tasks and expectations see "Rules and Procedures of the Board".

Tasks	Description
Responsible that the decisions made by the Annual Meeting get carried out and responsible for the strategic development of the organization.	This includes follow-up on performance and the conditions of the organization and taking decisions according to the current circumstances to ensure the goal and task are achieved.
Establish a Plan of Action.	This includes approving the Plan of Actions which in essence means deciding over who of the employees and remunerated shall do what in the Plan of Operations.
Establish internal documents and processes.	This includes reviewing internal processes and documentation and ensuring that they are up to date and are a help to the organization.
Assisting the Presidium during the kick-off period.	This includes helping prepare tents, being present in the kick-off lounge, and representing JSU and the Board during different kick-off activities according to a set schedule, which is adjusted according to the individual academic schedule.
Representing the Student Union in relevant contexts.	There might be occasions when the JSU Board is expected to be present or JSU needs representatives, and the Presidium is unavailable in which case the JSU Board members are asked to be present.
Elect the Project leader and perform by-elections	This includes preparing for each election and participating in marketing efforts where relevant.
Participate in marketing	This includes efforts regarding recruitment, annual meetings, and general marketing of the board.

Responsible for the Student Association contracts.	This includes reviewing and suggesting updates if deemed needed in relation to the contracts JSU has with each of the four student associations.
Responsible for upholding the continuity in the organization by performing a thorough handover to the board.	This includes documenting you and the organization's work such as completed projects, achieved goals, the organizational state, the relationship with JU, and anything else that the next board can benefit from knowing.

Annual General Meeting tasks

The JSU Board is responsible for preparing matters for the Annual General Meeting and this includes:

- Write and present the Annual Report
- Write and present the interim report
- Write and propose Plan of Operation
- Propose a budget
- Write propositions if deemed necessary

The JSU President is in charge of planning and leading these preparations, however, each board member is expected to participate and it's the JSU board who approves the meeting documents and proposals.

Composition and mandate period

The JSU Board consists of a total of 9 members.

Positions open for application are:

Student Representative: 5 spots

JSU Alumni: 1 spot

The mandate is from 1st July to 30th June with a handover period in May and June starting after the Annual meeting.

JSU president (see JSU president roles description)

JSU Vice President (see JSU Vice President role description)

Qualifications

The most important thing is to have an interest in developing JSU, developing student life in general, and an interest in learning new things.

Formal Requirements

- Good knowledge of English both spoken and written
- You must be a student when you apply to the student representative positions.
- Only graduating students or students who have graduated can apply for this position.

Meritorious

- Been involved in the student life on campus, such as being part of an association board, committee, or project group is an advantage.
- Previous experience of board work or strategic work is an advantage

Personal Requirements

These are the skills that will help you in your role as a board member, and which you should have an interest in developing further.

Curious:

Interest in learning new things and looking for knowledge on their own initiative.

Self-propelled:

Takes initiative and responsibility for the tasks, structures the approach on their own, and drives the processes further independently.

Collaborative ability:

Works well with other people. Listens communicates and resolves conflicts constructively.

Strategic:

Thinks strategically and has a broad perspective on issues. Look at the long-term significance of things and further consequences and adapt their actions to this.