## **Poster Rules in JIBS**

- No more than one poster for your event or a project on one poster board.
- No posters anywhere else than labeled poster walls and boards - that means NO POSTERS at toilet doors, glass doors and glass next to the glass doors. There is already enough space all over the school and it looks hideous.
- Maximum 3 posters per floor of single event/project (14 posters in total) Only one poster on each poster board.
- On the second floor, we aim for having each project its own poster board, that only you can use and design as you want. It is currently done next to the board room for JSA Board and some of the projects already have it anyway, so we just want to give everyone the same chance and make all projects equal. Division of those boards will be decided on the next Engagement Group meeting, if you have a preference for which board you want to have, keep that in mind.
- Do not put posters on places that are already taken by other project and do not remove/cover posters of others.
- When putting posters on the poster wall, use standard transparent tape, no duct tape or glue. It makes marks and university complains about it.
- You are in charge of putting posters up as well as TAKING THEM DOWN. That must be done no later than 1 day after your event.
- Each project should send an email to Head Of Marketing (<a href="mailto:info.jsa@js.ju.se">info.jsa@js.ju.se</a>) before you post the poster in JIBS.

- The poster's max size should be A3, the projects or association should get the JSA Stamp before they put on. (Except JSU, all the projects under JSU should put JSU Logo on it)
- If you have any inputs or questions, do not hesitate to write down in comments. We are aiming to make JIBS less spammed and your projects more visible. :)