

## Jönköping Student Union Privacy Policy

### 1. Definitions

Jönköping Student Union (Jönköpings Studentkår), further referred to as JSU, is keen on protecting the private integrity. JSU is following the GDPR (General Data Regulation) stated by the European Union, when managing the members Personal Data.

Personal Data can be the name, civil identification number, address, e-mail, telephone number or picture with can be used to identify a living person.

### 2. Personal Data collected by JSU

#### 2.1 Membership register

JSU is collecting data concerning registered students supplied from Jönköping University (JU) to the membership register. The data is Name, civil identification number, address, e-mail, telephone number, degree and duration of studies and school. The **purpose** with the register is to inform students about the mandatory membership for all undergraduate and master students at JU. The **legal ground** is assessment of interest before acquired membership. The membership is mandatory and is granting them to benefits such as support, participating in activities and student discounts. After membership is acquired is consent the legal base. Data is **retained** for 10 years since students sometimes is in need to validate their historical membership.

#### 2.2 Welcome information for new students.

JSU is collecting data from JU concerning admitted student. The data is name and e-mail. The **purpose** is to inform about JSU and the student life in Jönköping. The **legal ground** is assessment of interest. It is in the new students' interest to be informed about the circumstances around their studies at JU. The data is **retained** for six weeks.

#### 2.3 Records for activities

JSU carries out a range of activities where members participate voluntarily. This includes parties, travels and social activities such as "Food safari", "Buddy program" and "Culture Exchange Program". The collected data can be name, address, e-mail, telephone number, school, food preferences and interests. The **purpose** is to inform the participants about the activities before, during and after they're carried out as well to ensure the quality and safety of the activities. Some activities conduct "matching" where participants sharing common interests can be paired together. The **legal ground** for those registers is consent. The data is **retained** for six months after the activity.

#### 2.4 Video and images

The **purpose** is to document and market activities carried out on ones own or with cooperative partners. Videos and images are published on JSU webpage and on social media such as Facebook, Instagram and YouTube. The **legal ground** is reasonable assessment of interest when JSU use the content in which one or several persons are not targeted. The legal ground is consent when JSU use the content where one or several persons are targeted.

### 3. Rights

People in JSU registers have the right to at any time get a transcript of the data stored. JSU will respond on such request as soon as possible. A person can demand personal data to be deleted and it will be executed without delay.

### 4. Who has access to personal data

The data in the membership register is shared to Mecenat AB. The purpose is to give the members information about and access to student discounts according to duration and degree of studies. Mecenat AB also issues the Mecenat Card which is used as proof of membership. The use of the data is regulated by an agreement (Personuppgiftsbiträdesavtal).

The data is also shared with JU. JU issues the JU card. The **purpose** is to give the members access to student discounts, access to the facilities and to serve as proof of membership.

In the case of Records for activities do JSU use the web-based toll Wufoo from SurveyMonkey Europe UC, Ireland.

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