



Rules for poster boards on HLK

HLK has three poster boards, two on the entrance floor and one the second floor.

- Poster board 1 is located one your right when entering the main entrance.
- Poster board 2 is located outside the LOK corridor by the small entrance.
- Poster board 3 I located on the second floor just outside the computer rooms.

Rules for poster board 1 and 3

1. The poster can't be in low resolution.
2. The poster must have the LOK or Student Union logo on it. The LOK logo cannot be less than 2,5 cm wide.
 - a. The Student Union logo alone is permitted if the message/event on the logo is a cooperation between the Student union and another association on JU. If not, you'll need the LOK logo too.
 - b. A business association that isn't cooperating with LOK or the Student Union needs the LOK stamp provided by the LOK president.
3. All posters must be marked with dates that specifies when they were put up.
4. There must be no doubt about who's responsible for the message on the poster.
5. The poster cannot be bigger than A3.
6. One poster cannot be placed above another on the board.
7. There can only be one poster of each kind per board.
8. The poster can be up for maximum two weeks. When two weeks has passed, the poster will be taken down regardless of the information on the poster.
9. You'll need permission from the LOK president to put up your poster.
10. The poster cannot have a political, religious, sexist, racist or any other message that is offensive to an individual or a group on HLK.
11. The message/event on the poster must be relevant for the members of LOK.
12. Posters can only be applied with needles, to nail or staple a poster is forbidden.
13. You can put up a new poster if the old one gets damaged, but it will not prolong the two-week maximum time.

Rules for poster board 2

1. All the rules applied to board 1 and 3.
2. The board is mainly for LOK and the LOK committees, other associations can therefore be denied permission to post there, if there is a lack of space.

For any other kind of posters

1. Temporary posters can be placed on the yellow wall on the entrance level, in the revolving entrance doors and on other places in HLK if they have a guiding purpose. These can only be there during the day and can only inform about an event held on HLK that day.
2. Temporary posters cannot be put up in such a way that they leave marks. Those who put them up are responsible for taking them down again.
3. Posting on other places such as windows, doors and walls are forbidden if don't fit the requirements for item 1.

4. Posters or banners bigger than A3 should be planned and approved by the LOK president a minimum of two weeks in advance.

All associations and businesses needs permission from the LOK president to put up posters. Poster board 2 requires a separate permission.