

Job description - Board

The Board is Jönköping Student Union executive body and the highest decision-making body between the annual meetings. The Board is obliged to follow the instructions and directives in the by-laws, letter of opinion and plan of operation set out by the annual meeting during decision making.

1. Tasks

1.1 Regular board tasks

- Execute the decisions made at the annual meeting
- Actively participate on board meetings and read the agenda with attachments.
- Assisting the presidium during kick off period.
- Representing the Student Union in relevant contexts in regard to the board work.
- Hire and dismiss employees of the Student Union within the framework of the established budget and create job descriptions for employees' duties and be responsible for their work.
- Establish action plan for the Student Union's operations.
- Institute and issue guidelines and policies for the Student Union's committees.
- Prepare the election of the Project Leader and other elections not listed in the by-laws.

1.2 Annual meeting tasks

- Creating a suggested plan of operation for the coming fiscal year.
- Prepare motions and documents for the Annual General Meeting.
- Provide opinions regarding the annual meeting filed motions and interpellations.
- Establish a draft budget.
- Deliver an annual report after completion of the term of office.

The board are entitled to delegate tasks to the presidium, employees and remunerated.

2. Member of the Board

The Board is elected at the annual meeting and consists of the following representatives:

- One student from each faculty school at Jönköping University with a mandate on two years.
- One Alumni from Jönköping Student Union with a mandate on three years.
- Three other board members from any faculty with a mandate on three years.
- One representative from Jönköping University with a mandate on indefinite period. This position is appointed by Jönköping University.
-

3. Qualifications

- The Board members must be students at Jönköping University when their assignment begins, and it is an advantage to have a personal experience of the Student Union organisation.
- The Board member shall priorities the board over other engagements.
- The Board members must possess a good knowledge of English, spoken and written.