

# RULES FOR ADVERTISING

A GUIDE FOR ADVERTISING ON THE STUDENT UNION'S NOTICE BOARDS

## 1. Who can put up posters on this notice board?

The Student Associations together with committees and associations and committees under the Student Union can put up posters on the Student Union's notice boards.

External parties must get approval from the Student Union to be able to put up posters. Contact the Student Union's Communications Coordinator via [information@karen.hj.se](mailto:information@karen.hj.se).

## 2. Get approving stamp/logo.

To be able to put up a poster, your poster shall have an approving stamp or logo from the Student Union. You can get the approving stamp/logo in two ways:

1. Go to the Student House, second floor, and talk to the Communications Coordinator (Victor Lund)
2. Send your poster to the Communications Coordinator and ask for the logo/stamp - [information@karen.hj.se](mailto:information@karen.hj.se).

## 3. Remember:

- The poster can not be larger than A3-format
- The date when the poster was put up shall be written clearly on the poster.
- The posters are allowed to stay up for 2 weeks. After that you are responsible for taking it down.
- Don't put up two posters of the same kind on the same bulletin board

Note. If you wish to put up posters on the Student Associations' notice boards you have to contact their Communications Coordinators for more information and approval.

- [Contact the Communication Coordinator at HI TECH - School of Engineering](#)
- [Contact the Communication Coordinator at JSA - Jönköping International Business School](#)
- [Contact the Communication Coordinator at LOK - School of Education and Communication](#)
- [Contact the Communication Coordinator at Hälsosektion - School of Health Sciences](#)